June 05, 2015

Brentwood Borough Council
3624 Brownsville Road
Pittsburgh, PA 15227

Office of the Borough Manager
Period May 30, 2015 to June 05, 2015

Honorable Members of Council:

I hope everyone had a great week. Enclosed is my weekly progress report for the period of May 30, 2015 to June 05, 2015.

FRIENDLY REMINDERS FOR NEXT WEEK

**Parks & Recreation Committee Meeting**

When:  Monday, June 8, 2015  
Time:  7:00 PM  
Where:  Upstairs – Council Caucus Room

As always, if anyone has any comments or questions on this report please do not hesitate to give me a call.
SPECIAL PROJECTS

TRAIL COMMITTEE
Status Update:
Nothing new to report.

POLICE CONTRACT
Status Update:
06/04/15 – I, along with Chief Zeppuhar, attended a meeting with Cohen & Grigsby’s Cliff Levine and Labor specialist Marie Riviera Johnson. We reviewed the summary and Teamster’s proposal. Cohen & Grigsby will prepare a summary prior to meeting with Teamsters for the first Contract Negotiation’s meeting.

06/03/15 – Worked on responses to Teamster’s proposal and prepared for meeting with Cohen & Grigsby.

06/01/15 – Worked on responses to Teamster’s proposal.

SIDEWALK IMPROVEMENT PLAN/POLICY
Status Update:
Nothing new to report.

R. Costa and E. Peccon informed me that they have completed both sides of Brownsville Road’s Sidewalk ratings. The information is being compiled into a summary spreadsheet and letters will be sent out to those properties that have a Level 4 and Level 5 sidewalk defect.

2015 ROAD PAVING PROJECT
Status Update:
Refer to Engineer’s Report.

Pre-Construction Meetings for both the Mill and Pave project as well as the Dauphin Avenue reconstruction project will take place on Tuesday June 9th.

During the monthly Gateway Engineer’s meeting, it was discovered that the Work Authorization for the design and bidding of the Dauphin Avenue project was never presented to Council for approval. Gateway is revising the December 2014 Work Authorization for this project for Council to consider.
RT 51 Paving Project with PennDOT

06-08-15 – Reviewed email and printed out revised agreement. Email from Michele Acitelli, P.E., Project Manager with Penn DOT informed me that she found some missing language and missing/outdated exhibits that they should have included. She stated that PennDOT Central Office informed her that Brentwood should sign the revised agreement. She indicated that they will not need Council to adopt a new resolution. I have attached two files. One is a red line PDF of the original agreement that was signed by the Borough. The other is a “clean copy”. She stated that she only needs the Borough to return the originals of Page 7 and Page 4. Upon return, she will send them to Central Office without additional delay.

The following details the revisions:
(a) Page 2 – Inserted omitted paragraph referencing Exhibit B.
(b) Page 3 – Inserted dollar value into Paragraph 4 ($12,131.20).
(c) Page 5 – Paragraph 11 – Added reference to additional (required) exhibit.
(d) Page 6 – Paragraph 12 – Added reference to additional (required) exhibit.
(e) Page 6 – Paragraph 15 – Added additional (required) language.
(f) Exhibit D to G – Updates and additional required exhibits.

GIS PROJECT

Status Update:
Nothing new to report.

PHASE III PARK REDEVELOPMENT

BPI – Phase III – Bleachers and Press Box

Status Update:
A meeting has been scheduled to meet with Mike Plavchak on Monday, June 8th at the site to review the ADA pathway and come up with a revised Change Order to complete this project or a Deduct amount to leave this portion as is.

NEW MUNICIPAL COMPLEX PROJECT/FINANCE & DEVELOPMENT

STATUS:
Nothing new to report.
RT 51 OVERLAY ZONING CODE PROJECT
STATUS:
Nothing new to report.

VIDEO SURVEILLANCE SYSTEM PROJECT
STATUS:
Nothing new to report.

IN-HOUSE SEWAGE COLLECTIONS PROJECT
STATUS:
Nothing new to report.

LIBRARY RENOVATIONS – 2015
The Brentwood Library received a $28,000 Grant to install new automatic doors.

The first step is an environmental review of the buildings to see if the work would affect any historical sites.
BOROUGH OPERATIONS REPORT

ADMINISTRATIVE
Monthly Staff Meeting was held on Friday, June 05, 2015 (See attached Agenda)
Prepared Agenda for 06/05/15 Monthly Staff Meeting
Prepared for and attended Monthly Assistant Manager meeting.
Reviewed and addressed emails.
Assigned various tasks and projects to staff.
Cleaned up Electronic Scanned Documents and E-Filed them accordingly
Weekly Planning of Schedule and Priorities
Reviewed Finance Director’s Time Sheets
Reviewed Voicemail Messages
Reviewed regular mail and scanned and filed accordingly
Returned all voicemail calls

ALCOSAN – Consent Decree/Sanitary Sewers Related

June 2015 Update:
The following is a link for a document that we learned about at the PA DEP training in March—“Draft MS4 Requirements Table”—which has specific requirements for MS4s during the next permit term relating to the remediation of impaired streams and rivers.

The draft permit is also now available for your review, although the public comment period has not officially begun. Note the appendices at the end that list the requirements for the permit, based on the types of impairment. As written, the draft permit requires municipalities to develop inventories, investigations, and control/elimination of the sources of impairment.

Both of these documents will have significant impacts on how municipalities manage stormwater and wastewater going forward, and we wanted you to be aware of them.

BOROUGH BUILDINGS/FACILITIES

06/03/15 – met with Guy Denillo and representative from Mitsubishi regarding the proposed equipment to replace the existing HVAC. It was discussed that unless the Borough eliminates the need for the boiler there would be no need to install the AC/Heat Pump units. The Police Department and hall way areas will still need heat in the winter months. Guy Denillo indicated that he will submit another proposal that will include coverage for the entire Borough Building thus eliminating the need for the boiler and chiller completely. This would result in substantial savings. In addition, it was discussed that these units could possibly financed over 5 years or so. The savings realized in energy bills will more than cover the capital costs. This is what the
Borough did when they purchased new HVAC equipment for the Library and Civic Center. As demonstrated every year, the savings resulted by these more energy efficient units have been more than covering the lease payments on those units.

06/01/15 – Reviewed email from Guy Denillo regarding the coverage for the HVAC for the existing Borough Building. A meeting has been scheduled for Wednesday, June 3, 2015.

**Code Enforcement/Building Inspection**

See attached Weekly Report.

06/03/15 – Monthly Code Department Meeting

A. Budget Review

B. Geo Plan Data: April
   1. Building permits issued:
   2. Plan Reviews-
   3. Demolition permits issued:
   4. Sign permits issued:
   5. Dumpster permits issued:
   6. Occupancy permits issued:
   7. Citations Issues:
   8. Construction inspections performed:
   9. Violation letters sent:
   10. Rental Inspections:
   11. Phone Calls-


D. 2015 Training
   1. R. Costa
   2. E. Peccon-

E. Upcoming meeting schedule:

May

Planning Commission – No Meeting Planned

Zoning Hearing Board – No Meeting Planned

UCC Board-No Meeting Planned

Public Hearings-No Public Hearings
F. Handicapped Parking Spaces- All verification letters received. Will inspect condition of signage and painted lines.

G. Amusement Devices- Revenues are down due to closing of Pool Parlor.

H. Rental Registration-

COMMUNITY AFFAIRS
Flag Retirement Ceremony
Attached to this week’s Council Weekly Packet please find an invitation from Council President John DeFazio to the annual South Park Flag Retirement Ceremony, sponsored by the Allegheny County Council in conjunction with Allegheny County Executive Rich Fitzgerald. This year’s Ceremony is scheduled for Wednesday, June 10th, beginning at 6:30 p.m.

BRENTWOOD BALDWIN WHITEHALL CHAMBER OF COMMERCE

06/04/15 – I attended the monthly BBW Chamber of Commerce Meeting.

Don’t miss these upcoming Chamber and Chamber Member Events:

JUNE
§ June 4th – General Meeting Luncheon/BOD Election, noon, at South Hills Country Club
§ June 6th – Outdoor Yoga, Whitehall Library, Registration required.
  www.whitehallpubliclibrary.org
§ June 12th – Women’s Networking Luncheon at South Hills Country Club
§ June 12th – Brentwood EMS Golf Outing at Victory Hills Golf Course, Elizabeth (Registration by May 29th)
§ June 12th – Military Connections Annual Golf Outing at Birdfoot Golf Course, Freeport PA 9 http://www.militaryconnections.org

- June 17th – Flowers by Terry floral design class, call 412-884-0800 to register
- June 20th – Baldwin Library presents Touch-A-Truck family event at the Baldwin Borough Building, 10 AM – 2 PM. (http://baldwinborolibrary.org/touch-a-truck-fundraiser/)

Additional information can be found on the Chamber Website at www.bbwchamber.com
CONNECT

Board of Director’s Meeting
The next CONNECT executive committee meeting is Thursday, June 18 at 10:00AM.

COUNCIL RELATED

Replied to emails from Council members.
Returned calls to Council members
Received calls from Council members
Met with a couple members of Council on a variety of items this week.

COUNCIL PACKETS

05/30/15 – Prepared and sent out the last two week’s Council Packet.

Engineering
Refer to Engineer’s Report Attached.
06/03/15 – Monthly Engineer’s meeting with Gateway Engineers.

Finance

06/05/15 – Reviewed invoices and signed checks.

Healthcare

06/04/15 – Met with JT&S regarding the 2016 Healthcare rates. I was informed that they will not have the new rates until September or so. I indicated that we will need the rates to present to the Police during Contract Negotiations.

Insurances

06/01/15 – Met with Mike Gleason to discuss the Workers Compensation renewal.

Information Technology

06/02/15 – Spent time updating Log Me In.
Legal

Forward Management

Attached to this week’s Packet is an update on repairs that was given to Brian Maloney by counsel for Forward. As you can see, they claim to have installed some GFCI outlets and smoke detectors, and a few other minor repairs. Also attached is Brian Maloney’s markup of the latest violation report for Pine Tree. He marked the ones that he thinks we should hold off on issuing violations for based upon the repair report.

The Department of Code Enforcement will prepare violations for the remainder of the violations for Pine Tree and Brentshire and send to Brian Maloney to review before issuing.

06-03-15 – A conference call was conducted with Cohen & Grigsby, Borough Officials, and Staff regarding the subject property. Based on the call, Cohen & Grigsby will move forward with filing the Preliminary Objections to Forward's Complaint in Equity. The Preliminary Objections must be filed by Monday, June 8. Brian Maloney of Cohen & Grigsby will also coordinate with Eric and Ralph regarding issuing citations based upon the outstanding property maintenance violations at Pine Tree and Brentshire. The citations will go before the Magistrate Judge, who will likely issue fines. Forward will likely file an appeal of those fines, which will be heard by Judge Gallo in the Court of Common Pleas. Judge Gallo may reduce the fines, but should also set a schedule for fixing the outstanding property maintenance issues. Judge Gallo can then retain jurisdiction to force Forward to check in with the court periodically to report on the status of its progress. Brian Maloney will check in with John Vogel, the solicitor for the school district, regarding the potential settlement on payment of property taxes.

05-29-15 - the Borough was unsuccessful at the hearing on Friday, May 29th on Forward's Motion for Stay. Attached is the Court's Order. Essentially, the rental licenses are temporarily reinstated pending final decision. Until we have a final decision, we cannot collect the $150/unit reinstatement fee or issue any citations for operating rental units without a license.
Manager’s Report

05/30/15 – Worked on Manager’s Report.

Parks & Recreation
Weekly Report attached.
06/05/15 – Monthly Parks & Recreation Department meeting with J. Attanucci. Reviewed and developed the agenda for the Parks & Recreation Committee meeting scheduled for Monday, June 8, 2015.

Personnel
06/04/15 – Attended mandatory annual In-House HR training. This session’s topic was “Workers Compensation”.

Public Relations
06/05/15 – Interviewed by the Pittsburgh Post-Gazette re: Brentwood’s involvement with “Live Well Allegheny County”.

Public Safety
06/04/15 – Issue of concern regarding a resident who had some graffiti on her sidewalk.

06/03/15 – Met with A. Zeppuhar on a few items.

Public Works
Weekly Report attached.
06/03/15 – Monthly Department Meeting
Monthly Public Works Department Meeting
Brentwood Borough
June 03, 2015
9:00 AM. – 10:00 AM.

A. Review Budget – May 2015

B. Priorities for June – DPW is down a few men due to injuries.
   Special Projects
   1. Park Inlet Repair
   2. Dugout
   3. Brownsville Road Line Painting
4. Crack Sealing
5. Library Improvements

General Maintenance – Items that must be performed routinely
1. Garbage Pick-up
2. Park Grass Cutting
3. ROW/Vacant Lot Grass Cutting
4. Street Sweeping

Special Events
1. Graduation
2. Concert in the Park

C. Facilities/Maintenance

Updates on any issues.

Library Repairs Project – R. Mackewich will meet with D. Luther to begin this process.

D. 2015 Training
1. R. Mackewich
2. V. Alexandrov
3. Staff –

E. Personnel Related
1. Time Off/PTO/Vacations – R. M. off a few days.

F. Pool – Issues with pump.

---

Safety Committee
Employee Safety Committee Meeting
06/02/15 – Monthly Safety Committee Meeting was held. (See attached packet).
SHACOG

SHACOG 28th Annual Golf Outing

The 28th Annual Golf Outing is scheduled for Thursday, July 16, 2015 at Lindenwood Golf Club, 360 Galley Road, McMurray, PA 15317. Registration begins at 9:00 A.M. and tee-off is 10:00 A.M. The cost is $95.00 per person and includes range balls, 18 holes of golf, cart, hot dog and drink ticket, buffet and refreshments. All elected officials and municipal employees are invited to attend.

Reservations and payment are requested by Wednesday, July 8, 2015. The registration form can also be downloaded on the SHACOG website, www.shacog.com.

Please let me know if anyone would like to golf in this event.
Review of Meetings and Priorities accomplished during the Week ending June 05, 2015

<table>
<thead>
<tr>
<th>SPECIAL PROJECTS</th>
<th>Proposed Hours</th>
<th>Actual Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – Grants (eCivis Grant)</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>2. Police Contract</td>
<td>= 8</td>
<td>11.92</td>
</tr>
<tr>
<td>3 - Boro Bldg Project</td>
<td>= 1</td>
<td>1.75</td>
</tr>
<tr>
<td>4 - Field Rental Policy</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>5 - Naming Right's Policy</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>6 - BPI III - Bleacher Project</td>
<td>= 1</td>
<td>0</td>
</tr>
<tr>
<td>7. Sidewalk Repair Policy</td>
<td>= 3</td>
<td>0</td>
</tr>
<tr>
<td>8. 2015 Roadway Rehab Program</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>9. Organization Policy</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>10. Trail Committee</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>11. - Rt. 51 Overlay District</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>12. - Video Camera Project</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>13. - Sewage Fee Collections Project</td>
<td>= 1</td>
<td>0</td>
</tr>
<tr>
<td>14. - Borough Policies Project</td>
<td>= 1</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATIONS</th>
<th>Proposed Hours</th>
<th>Actual Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>IN Community/Newsletter</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Administrative Items</td>
<td>= 3</td>
<td>3.92</td>
</tr>
<tr>
<td>Civil Service</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>= 1</td>
<td>0.75</td>
</tr>
<tr>
<td>Community Affairs/Economic Development</td>
<td>= 2</td>
<td>2</td>
</tr>
<tr>
<td>CONNECT</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>EDS</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Engineering</td>
<td>= 2</td>
<td>0.58</td>
</tr>
<tr>
<td>Finances</td>
<td>= 2</td>
<td>2</td>
</tr>
<tr>
<td>Healthcare Related</td>
<td>= 0</td>
<td>0.67</td>
</tr>
<tr>
<td>IT Related</td>
<td>= 0</td>
<td>2</td>
</tr>
<tr>
<td>Council Related (phone calls, meetings, etc.)</td>
<td>= 3</td>
<td>0.5</td>
</tr>
<tr>
<td>Council Meetings (Prep./Agendas/Attend</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Council Packets</td>
<td>= 2</td>
<td>2</td>
</tr>
<tr>
<td>Manager’s Report</td>
<td>= 2</td>
<td>0.5</td>
</tr>
<tr>
<td>Insurance</td>
<td>= 3</td>
<td>3</td>
</tr>
<tr>
<td>Legal</td>
<td>= 1</td>
<td>1.17</td>
</tr>
<tr>
<td>Library</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Parks &amp; Recreations</td>
<td>= 1</td>
<td>2</td>
</tr>
<tr>
<td>Pensions</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Personnel</td>
<td>= 0</td>
<td>1.17</td>
</tr>
<tr>
<td>Pool</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Professional Development</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Public Relations</td>
<td>= 2</td>
<td>0.34</td>
</tr>
<tr>
<td>Public Safety</td>
<td>= 0</td>
<td>0.83</td>
</tr>
<tr>
<td>Public Works</td>
<td>= 0</td>
<td>1.25</td>
</tr>
<tr>
<td>Safety Committee Meeting</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Sewage Related</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>SHACOG</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>School District</td>
<td>= 0</td>
<td>0</td>
</tr>
<tr>
<td>Personal Days /PTO</td>
<td>= 8</td>
<td>2</td>
</tr>
<tr>
<td>Holiday (Memorial Day)</td>
<td>= 0</td>
<td>0</td>
</tr>
</tbody>
</table>

| Totals | = 47 | 40.35 |
Review of Meetings and Priorities planned for the Week ending June 12, 2015

<table>
<thead>
<tr>
<th>SPECIAL PROJECTS</th>
<th>Proposed Hours</th>
<th>Actual Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – Grants (eCivis Grant)</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>2. Police Contract</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>3 - Boro Bldg Project</td>
<td>= 1</td>
<td></td>
</tr>
<tr>
<td>4 - Field Rental Policy</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>5 - Naming Right's Policy</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>6 - BPI III - Bleacher Project</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>7. Sidewalk Repair Policy</td>
<td>= 1</td>
<td></td>
</tr>
<tr>
<td>8. 2015 Roadway Rehab Program</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>9. Organization Policy</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>10. Trail Committee</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>11. - Rt. 51 Overlay District</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>12. - Video Camera Project</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>13. - Sewage Fee Collections Project</td>
<td>= 1</td>
<td></td>
</tr>
<tr>
<td>14. - Borough Policies Project</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>OPERATIONS</td>
<td>=</td>
<td></td>
</tr>
<tr>
<td>IN Community/Newsletter</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Administrative Items</td>
<td>= 5</td>
<td></td>
</tr>
<tr>
<td>Civil Service</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Community Affairs/Economic Development</td>
<td>= 4</td>
<td></td>
</tr>
<tr>
<td>CONNECT</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>EDS</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>Finances</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>Healthcare Related</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>IT Related</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Council Related (phone calls, meetings, etc.)</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>Council Meetings (Prep./Agendas/Attend</td>
<td>= 5</td>
<td></td>
</tr>
<tr>
<td>Council Packets</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>Manager's Report</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>Insurance</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Legal</td>
<td>= 1</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>= 6</td>
<td></td>
</tr>
<tr>
<td>Pensions</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>= 2</td>
<td></td>
</tr>
<tr>
<td>Pool</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Professional Development</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Public Relations</td>
<td>= 4</td>
<td></td>
</tr>
<tr>
<td>Public Safety</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Public Works</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Safety Committee Meeting</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Sewage Related</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>SHACOG</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>School District</td>
<td>= 1</td>
<td></td>
</tr>
<tr>
<td>Personal Days /PTO</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Holiday (Memorial Day)</td>
<td>= 0</td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>= 47</td>
<td>0</td>
</tr>
</tbody>
</table>
Meetings Planned for the Week Ending June 12, 2015

June 8, 2015
10:00 AM – 11:00 AM    MTG/Monthly Finance Department Meeting
11:00 PM – 12:00 PM    MTG/ Monthly Assist Manager’s Meeting
7:00 PM – 9:00 PM    MTG/Parks & Recreation Committee Meeting

June 09, 2015
9:00 AM – 10:00 AM    MTG/Pre-Construction Meeting – Mill and Pave
10:00 AM – 11:00 AM    MTG/Pre-Construction Meeting – Dauphin Ave.

June 10, 2015
10:30 AM – 11:30 AM    MTG/ with Pete Jeffry’s RE. Playground

June 11, 2015
8:00 AM – 9:00 AM    MTG/ with Dr. Burch and M. Vickless

June 12, 2015
8:00 AM – 4:00 PM    EVENT/EMS Golf Outing

If you have any questions or comments or would like additional information, please do not hesitate to give me a call.

Very truly yours,

BRENTWOOD BOROUGH

George Zboyovsky, PE
Borough Manager

cc:    D. Troy – Mayor via Email
      A. Zeppuhar –Chief of Police
      Staff
      File