

Brentwood Borough is seeking enthusiastic and civic-minded individuals to fill open positions on our volunteer boards. Are you interested in affecting policy outcomes in our community? Submit a résumé to Borough Manager George Zboyovsky via mail to 3624 Brownsville Road, Pittsburgh, PA 15227 or via email to gzboyovsky @ brentwoodboro.com.

ZONING HEARING BOARD ALTERNATE

Board Purpose: The Zoning Hearing Board meets to review requests for variances or special exemptions from the terms of the Borough Zoning Code. A variance is a deviation from a zoning statute due to the presence of unique site characteristics. For example, because of narrow lot size, a homeowner may ask for consent to construct an addition that will be located closer than is otherwise permitted to a property line. A special exemption is a use that is only allowable if the Zoning Hearing Board determines that it can be operated without negatively impacting neighborhood character. For example, the construction of a new vehicle repair shop would require such approval.

Meeting Schedule: Fourth Wednesday of each month at 8PM as needed. The board typically meets two to four times per year.

Credentials: Applicants must be Borough residents who are at least 18 years of age. Candidates additionally may not hold any elected office or may not be employed by a federal, state, or local governmental entity.

Additional Note: Alternate members are invited to participate in all meetings of the body. Should at least one member of the board be unable to attend, the alternate member will be granted a vote on the outcome of the case. Generally speaking, the alternate member will be able to function as a voting member at approximately 75% of all meetings.

PLANNING COMMISSION ALTERNATE

Board Purpose: The Planning Commission provides a citizen review of land use-related applications that have been presented to Borough Council. The body evaluates site plans that are developed as part of proposals to construct new buildings or to subdivide lots. Members also critique prospective amendments to the Borough Zoning Code as prepared by developers or municipal staff. The Planning Commission additionally offers recommendations on requests for a conditional use permit as provided under the terms of the Zoning Code. A conditional use is one that is authorized only if the applicant satisfactorily proves that that such use will not have an adverse effect on the surrounding neighborhood. The board has the authority to propose conditions to the permit for the purpose of mitigating the negative impacts of the use. For example, the construction of a drive-thru restaurant would require a conditional use permit; should the Planning Commission choose to recommend the granting of the permit, it could also consider attaching conditions related to factors such as hours of operations or vehicular egress.

Meeting Schedule: Third Thursday of each month at 7PM as needed. The board typically meets three to six times per year.

Credentials: Applicants must be Borough residents who are at least 18 years of age.

Additional Note: Alternate members are invited to participate in all meetings of the body. Should at least one member of the board be unable to attend, the alternate member will be granted a vote on the outcome of the case. Generally speaking, the alternate member will be able to function as a voting member at approximately 75% of all meetings.

RENTAL PROPERTY BOARD OF APPEAL

Board Purpose: Brentwood Borough requires that all residential and commercial properties be licensed. If a structure is found to contain serious violations, the Borough can revoke the license and order the units to be vacated. Landlords can appeal such decisions to the Rental Property Board of Appeal.

Meeting Schedule: No set date. Meetings occur infrequently.

Credentials: One seat is presently vacant. The open position is restricted to a tenant who presently occupies a Brentwood Borough rental unit.