



THE BOROUGH OF BRENTWOOD
 MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
 PITTSBURGH, PA 15227-3199
 Office 412-884-1500 – FAX 412-884-1911
 www.brentwoodboro.com

RESOLUTION NO. 2018-74

“2019 BOROUGH FEES”

A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING THE SCHEDULE OF FEES ASSOCIATED WITH BOROUGH SERVICES, PERMITS, AND LICENSES.

WHEREAS, the various ordinances, policies, and codes of the Borough of Brentwood require that fees be established by Brentwood Borough Council for services, permits and licenses; and

WHEREAS, such fees shall be set at a rate at which the administrative costs of providing such services, permits, and licenses are paid through the assessment of such fees;

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania, that the following schedule of fees are hereby adopted.

Chapter A215

The following fees shall be deposited with the Borough of Brentwood upon application for permits, zoning changes, site plan approvals, sub-divisions for development applications, or any other applications requiring Planning Commission, Borough Council, or Zoning Hearing Board review; any additional costs incurred must be paid prior to meeting date.

A. BUILDING PERMITS

1. Construction cost < \$1,000 \$ 35.50
2. Construction cost ≥ \$1,000 \$10.00 each additional \$1,000 or portion
3. Demolition (residential)..... \$50.00 residential
4. Demolition (commercial) 1% of demolition contract
5. Trailer permits (to coincide with duration of building construction) \$35.00
6. In-House Plan Review (residential)..... \$35/hr. (1 hr. minimum)
7. In-House Plan Review (commercial) \$35/hr. (1 hr. minimum)
8. Building Inspections (residential)..... \$25.00
9. Building Inspections (commercial) \$50.00
10. Borough Engineer Plan Review Engineer hourly rate
11. Borough Solicitor Review Solicitor hourly rate
12. Pennsylvania UCC Fee \$4.50 per permit

B. CURB CUTS

1. Without building permit \$50.00
2. With building permit, included in cost

C. DUMPSTERS

1. Dumpster, if parked on street \$35.00 (non-renewable 10-day permit)
2. Moving pod, if parked on street \$35.00 (non-renewable 10-day permit)

D. FACILITIES RENTALS

Facility	Capacity	Kitchen Type	Alcohol Permit Fee	Food Permitted?	Resident or Borough Organization Fee	Non-Resident Fee	Borough Nonprofit or Borough Recognized Organization ³
Borough Building	75	None		Yes	\$100.00 (3 hrs.) \$50.00 each additional hour	\$150.00 (3 hrs.) \$75.00 each additional hour	No charge
Civic Center	100	Large	\$100.00	Yes	\$100.00 (3 hrs.) \$50.00 each additional hour	\$150.00 (3 hrs.) \$75.00 each additional hour	No charge
Community Room	100	Small	\$100.00	Yes	\$100.00 (3 hrs.) \$50.00 each additional hour	\$150.00 (3 hrs.) \$75.00 each additional hour	No charge
Ballfields (unlit) ¹				Yes	\$20.00/hour 2 hr. minimum	\$30.00/hour 2 hr. minimum	No charge
Ballfields (w/ lights) ¹				Yes	\$45.00/hour 2 hr. minimum	\$55.00/hour 2 hr. minimum	No charge
Dek Hockey Rink (unlit) ¹				No	\$50.00/hour 2 hr. minimum	\$75.00/hour 2 hr. minimum	No charge
Dek Hockey Rink (w/ lights) ¹				No	\$75.00/hour 2 hr. minimum	\$100.00/hour 2 hr. minimum	No charge
Stadium (unlit) ¹				Yes	\$75.00/hour 2 hr. minimum	\$100.00/hour 2 hr. minimum	No charge
Stadium (w/ lights) ¹				Yes	\$100.00/hour 2 hr. minimum	\$125.00/hour 2 hr. minimum	No charge
Swimming Pool				No	\$200.00 (2 hrs.)	\$300.00 (2 hrs.)	No charge
Basketball Courts ²				Yes	No charge	No charge	No charge
Tennis Courts ²				Yes	No charge	No charge	No charge
Park Pavilion				Yes	\$20.00 (5 hrs.)	\$40.00 (5 hrs.)	No charge

¹Rental of Ballfields, Stadium, or Dek Hockey Rink subject to Council approval.

²Basketball Courts and Tennis Court available on a first-come, first-served basis. Reservations are only accepted as part of organized events and are contingent upon Council approval.

³Refer to Borough Code Section 155-2 for definitions.

Stadium Special Events ¹	Event Permit Fee	Hourly Rate	Press Box & Scoreboard Fee (per hour)	Security Deposit	Caveats
Non-Residents/Non-Borough Organizations	\$1,200.00	\$125.00	\$25.00	\$500.00	min. rental = 4 hours
Residents/Borough Organizations	N/A	\$125.00	\$25.00	\$500.00	min. rental = 4 hours
Borough Nonprofit Organization	N/A	\$100.00	\$25.00	N/A	N/A
Borough Recognized Organization	N/A	N/A	N/A	N/A	N/A

¹Refer to Borough Code Section 155-11(I) for definition of “special event.”

Renters are not permitted to conduct set-up or clean-up activities outside of the hours listed on the rental permit. If additional hours are needed for such activities, then an additional fee shall apply. The rental fee for the Civic Center and Community Room includes complimentary use of the kitchen. Proof of residency status or satisfactory documentation of organizational status is required at the time of application for any group seeking to use a facility at a reduced rate or at no cost.

A \$150.00 security deposit will be assessed at the time of application for rental of the Civic Center, Community Room, Borough Building, Dek Hockey Rink, or Swimming Pool. Money will be withheld if the renter uses additional time beyond that listed on the permit, if damage is noted to the windows, bathroom fixtures, walls, ceiling tiles, appliances, lights, or carpet, and/or if the facility is not properly cleaned by the renter. Costs for maintenance or repairs are based upon a fee of \$25.00 per hour per needed staff member, plus materials.

A security deposit is required from all individuals or groups regardless of residency status. The security deposit will be deposited once the rental has been confirmed. Upon receipt of the Security Deposit Return Request form and, if applicable, the facility keys at the Administrative Office, the security deposit will be returned less any fees as described above. The Security Deposit Return Request and the facility keys are to be provided to the Borough on the first business day following the date of the rental. Deposits will be refunded by mail in the form of a check within 4-6 weeks following the event.

E. FIREWORKS SALES PERMITS

- 1. Daily Sales Fee \$100.00/day

F. GRADING PERMITS

- 1. Grading Permit \$100.00
- 2. Technical Review \$75.00/hour (1 hr. minimum)

G. MECHANICAL, VIDEO, ELECTRONIC, AND ELECTRO-MECHANICAL GAME DEVICES

- 1. Tabletop games, including pool, air hockey, table tennis, and foosball..... \$200.00
- 2. All others \$600.00

H NSF CHECKS

- 1. Returned Checks..... \$40.00

I. OCCUPANCY PERMITS

- 1. Commercial \$100.00 per unit
- 2. Residential \$50.00 per unit
- 3. Municipal Lien Letters \$50.00
- 4. Sewer Lateral Compliance Letters \$50.00
- 5. Dye Test Compliance Letters \$50.00
- 6. All others \$50.00

J. PARK ADVERTISING (Refer to Community Sponsorship & Advertising Policy)

- 1. Baseball/Softball Field No. 1 (4'x10' sign)..... \$300/year or \$150/year renewal
- 2. Attanucci Field (4'x10' sign) \$300/year or \$150/year renewal
- 3. Tepsic Field (4'x10' sign) \$300/year or \$150/year renewal
- 4. Kaiser Field (8'x10' sign) \$400/year or \$200/year renewal
- 5. Dek Hockey Rink \$200/year or \$100/year renewal
- 6. Dek Hockey Scoreboard..... \$400/year or \$200/year renewal
- 7. Commemorative Bricks..... \$50 (4"x4") or \$75 (4"x8")
- 8. Memorial Bench \$1,500 (lifetime)
- 9. Memorial Trees \$1,000 (lifetime)

K. PARKING

- 1. Parking meter fees \$1.00 per hour
- 2. Parking meter violations \$15.00 if paid within 48 hrs.; \$20.00 after 48 hrs.

L. PAWNBORKERS, DEALERS IN PRECIOUS METALS, SECONDHAND DEALERS, AND ANTIQUE DEALERS LICENSE

- 1. License Fee..... \$100.00
- 2. Annual Renewal Fee..... \$25.00

M. PUBLICATIONS

- 1. Brentwood Code..... \$200.00
- 2. Copies \$0.25/page

N. PUBLIC HEARING FEES (IN ADDITION TO OTHER FEES LISTED)

- 1. Rezoning and Ordinance Changes..... \$700.00
- 2. Conditional Use..... \$500.00

3. All others \$500.00

O. PLANNING COMMISSION APPLICATIONS

- 1. Residential
 - \$175.00 application fee
 - Engineering plan review and/or solicitor legal review assessed at cost.
- 2. Commercial and Industrial
 - \$300.00 application fee
 - Engineering plan review and/or solicitor legal review assessed at cost.
- 3. Subdivisions
 - \$100.00 per lot
 - Engineering plan review and/or solicitor legal review assessed at cost.

P. POLICE

- 1. State accident reports..... \$15.00
- 2. All other reports..... \$15.00
- 4. Police Officer \$94/hour
- 5. Police Sergeant \$104/hour
- 6. Police Chief \$114/hour

Q. PUBLIC WORKS

- 1. Laborer \$47/hour
- 2. Equipment \$52/hour

R. REAL ESTATE TAX COLLECTOR FEES

- 1. Tax Certification, one (1) year \$20.00
- 2. Tax Certification, three (3) years..... \$50.00
- 3. Duplicate Tax Bills, per year..... \$20.00

S. RECYCLING BINS

- 1. One per household..... Free for new residents only.
- 2. Additional or replacement bins At Borough cost

T. REFUSE COLLECTION

- 1. Discounted rate, if paid in full by February 1st..... \$190.00/year
- 2. Monthly Rate..... \$19.00

U. RENTAL PROPERTY PERMITS

- 1. Annual tenant registration per unit \$10.00
- 2. Rental license per unit, five (5) year term \$70.00

V. SANITARY SEWER RATES

- 1. ALCOSAN Sewer Charge..... \$7.94 per thousand gallons
- 2. ALCOSAN Monthly Service Charge \$5.56 per household
- 3. Borough Sewer Charge..... \$8.91 per thousand gallons
- 4. Borough Monthly Sewer Service \$4.57 per household
- 5. Water Shut-Off Fee \$30.00
- 6. Water Turn-On Fee..... \$30.00

W. SOLICITATION PERMITS

- 1. Non-Profit Organization..... No Fee
- 2. Commercial/For-Profit \$35.00/day/person (7 days max. per year.)

X. STREET EXCAVATION PERMITS

- 1. 5 X 5 or smaller \$75.00
- 2. Each additional linear foot..... \$2.00
- 3. Sewer tap-in (post 100% bond) \$2,000.00

Y. SWIMMING POOL

THE BRENTWOOD POOL WILL BE CLOSED IN 2019 DUE TO RENOVATIONS. RESIDENTS ARE WELCOME TO THE BALDWIN SWIMMING POOL AT BALDWIN RESIDENT RATES.

Z. VACANT PROPERTY REGISTRATION

- 1. Single unit property, annual fee.....\$125.00
- 2. Multi-unit property, annual fee.....\$250.00

AA. ZONING HEARING BOARD APPLICATIONS

- 1. Residential \$500.00
- 2. Commercial \$850.00

SEVERABILITY

If any sections, sentence or provision of this resolution, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this resolution which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

REPEALER

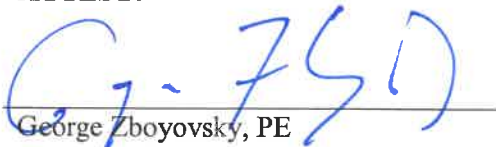
All prior resolutions pertaining to Fee Schedules are hereby repealed in whole or in part to the extent inconsistent herewith.

EFFECTIVE DATE

The provisions of this Resolution shall take effect on January 1, 2019 and shall remain in effect until rescinded or revised.


RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny and Commonwealth of Pennsylvania, meeting in regular and public session, this 10th day of **December 2018**.

ATTEST:



 George Zboyovsky, PE
 Borough Manager

BOROUGH OF BRENTWOOD



 Harold Smith
 President of Council